

# Committee Meeting, 21 May 2008



**Present:** Rose Goodier (Chair), Carol Marshall, Joanne Docherty, Graham Titley, Sarah Washford, Gillian Wilson, Mike McGrath, Marion Hesketh, Marjory Lobban, Peter Robinson

**Apologies:** Tracey Jackson, Alan Cooper

## 1. Minutes of Previous Meeting

The committee approved the minutes of the previous meeting. Proposed by Graham and seconded by Rose.

## 2. Matters Arising from Previous Minutes

Rose reported that no reply had been received from Kings College London to the letter of complaint from FIL about the facilities for the 2007 conference.

Mike reported that David Potts was writing an article about the MLA report for the upcoming issue of ILDS. This will include information on plans to go ahead with investigating a national ordering scheme for home delivery to individuals.

The promotional stand with the FIL logo has been ordered and supplied. Gill is storing the stand and will take it to the conference.

## 3. Financial Report

The Treasurer's report was circulated prior to the meeting.

The accounts are currently healthy as income for conference is coming in but conference expenditures are yet to go out.

There are currently 14 unpaid membership invoices, final reminders being sent out. 7 memberships have been cancelled this year and 1 new member has joined.

The projected income for the conference is £22,000 of which approximately half has been received.

There was a shortfall of just under £400 for this year's FIL at BLDS due to a smaller number of delegates than previous years.

A royalty payment has been received from Chandos for the book Interlending and Document Supply.

Carol reported that she has investigated options for moving some or all of the FIL money to see if better rates of interest could be earned.

It was suggested that £20,000 could be moved to a fixed rate account (about 5% interest) and the additional money could be put into a ready access account with less interest. Money could then be moved between accounts as necessary. This will be investigated further by the new treasurer.

We are currently awaiting the final version of the accounts from the accountant, these will be available for the AGM.

Sponsorship for the conference has been received from Relais and the British Library. We are still hoping to receive sponsorship from Talis and OCLC.

Carol is stepping down from the committee and the role of treasurer will be taken over by Joanne Docherty.

#### **4. Membership**

FIL currently has 209 members.

#### **5. FIL Website**

The presentations from the 2007 conference have all been uploaded to the website, links have been updated and events and news are being updated regularly. The website also includes a current list of member institutions.

Graham is scanning back issues of the newsletter and these will be uploaded to the newsletter. It was agreed that the contents page of the newsletter will be added to the website on publication and the full newsletter should be available on the website after one year.

*Action – Graham to scan newsletters and send to Alan for upload. Electronic copies will also be kept as part of the FIL archive.  
Contents page to be uploaded to website on publication and full newsletter to be uploaded after one year (Graham and Gill)*

#### **6. Interlend 2008**

The majority of delegates for the conference so far are residential delegates and only 8 day delegates have registered. A campaign to promote the conference to libraries in the area of the conference to attract more day delegates was discussed.

*Action – AGM documents (including conference programme) to be emailed out to FIL list and also uploaded to the website – Sarah and Gill*

#### **7. Interlend 2009**

Possible changes to the annual conference were discussed. These included changing the format, the number of days and the time of week. It was agreed that delegates at this year's conference would be approached for their preferences.

It was noted that this year's conference has been heavily subsidised and although it is possible to continue subsidising the conference at the moment this will not be possible in the long term. Making the overall cost cheaper would make the conference more attractive. The early bird booking rate worked well this year and should be used again next year to encourage early bookings.

Once the general theme of the conference has been agreed it was suggested that we invite expressions of interest from possible speakers by advertising on the mailing lists.

Possible themes for the conference were then discussed. These included: regional collaboration; regional jigsaw (eg issues in Ireland, Wales, Scotland etc); digitisation projects; mass digitisation; ebooks; non book media;

Conference Subcommittee for 2009 – Sarah, Gill, and Marjory plus input from someone local to the venue

It was agreed that the wiki should be split and a private wiki be used for organisation with a public wiki to promote the programme, speakers and delegate questions.

## **8. Future events**

### **Self Service Workshop**

A venue at Sheffield has been offered for a workshop on self service ILL. It was agreed that this would be useful but more detailed input from members about the topics to be covered should be sought.

*Action – Circulate the suggested topic to members and ask for feedback*

### **FIL @ BLDSC**

This year's event received good feedback from delegates but was not as well attended as previous years. It was agreed that the 2009 events needs to be publicised earlier and more widely. The tour of the DSC was more popular than anticipated. It was also noted that the event was regarded as useful by the BL as a liaison event.

*Action – The date was agreed as 6 March 2009. Theme to be agreed as soon as possible so that the event can be promoted at the conference.*

### **Regional Events**

There is an ILL event planned for May 2009 in the South West which could be linked with FIL.

The East Midlands have suggested Leicester University as a potential visit event as they have a new library.

## **9. Union catalogues**

There were no reports on union catalogues and it was agreed to remove this topic from the agenda.

## **10. FIL Newsletter**

The next issue will not be published before the conference but will hopefully be available in late summer and will include the conference report.

A possible annual timetable for future newsletters would be January, April, and September.

It was noted that the price and quality of the printing for the last newsletter was very good and the printing company will be used for future newsletters.

Issue 51 will contain feedback from the conference and FIL@BLDSC.

### **11. IFLA Report**

The minutes of the last IFLA meeting were circulated to the committee prior to the meeting.

The old IFLA vouchers (1995-2003) now need to be returned to IFLA to be replaced or redeemed. A new IFLA structure is being introduced in 2009. The IFLA conference papers are to be translated into as many member languages as possible. A model handbook on international lending is being planned with a draft possibly by the end of 2008 and a launch at the end of 2009. The IFLA newsletter is freely available to download from the IFLA website.

This year's conference is in Quebec with a satellite event in Boston, Rose will be taking over some of the chair duties as the chair was unable to attend. It was agreed that FIL will fund the flight from Boston to Quebec and noted that IFLA are covering the other expenses.

The 11th ILDS conference will be held in Hanover from 20-22 October 2009.

### **12. CONARLS report**

The CONARLS has just been held. The CONARLS rate will be increased by a small amount from 1 August 2008. A proposed merger of CONARLS and TCR (The Combined Regions) was discussed with a plan to make CONARLS an operational arm of TCR. The merger still needs to be discussed in the regions and will then go to the TCR meeting in September.

### **13. BL report**

The BL report was circulated to the committee.

### **14. Date and Place of Next Meeting**

8th October 2008 at BMI, Birmingham