

Committee Meeting, 9 January 2008



Present: Rose Goodier, Tracey Jackson, Carol Marshall, Marjory Lobban, Joanne Findlay, Gillian Wilson, Mike McGrath, Graham Titley, Sarah Washford, Marian Hesketh, Peter Robinson, Avril Patterson (invited by committee)

Apologies: Alan Cooper

1. Minutes of Previous Meeting

The minutes of the previous meeting were approved by Peter and seconded by Gillian. An error on the first page was noted and will be amended in the official record.

2. Matters Arising from Previous Minutes

None.

3. Financial Report

Carol presented the financial report for 2007. Of particular note was the fact that all members are up to date with their subscriptions, including 20 new members. Last year's conference income was slightly exceeded by the expenditure but at the FIL at BLDSC event expenditure was exceeded by income. A significant expense for 2007 was the IFLA conference as a FIL member was sponsored to attend. The accounts have been sent to the accountant and it was noted that FIL is currently in a sound financial position.

Rose formally thanked Carol for her achievements as FIL treasurer.

It was noted that FIL has a large amount of money in the bank which could be placed elsewhere to accrue better interest. A discussion was then held about the possibilities and problems of transferring some or all of the money. A significant problem is that we often have to change the signatories on the account and a number of building society accounts will not allow this. We are not a charity so do not qualify for a charity account.

Action – Carol to investigate moving £20,000 into a business savings account if she can find a suitable one.

4. Membership

Membership currently stands at 203 members. Carol sent out change of detail slips with the January invoices and this has been successful in generating updates to the information held. Rose has now taken over administration of the FIL mailing list and has edited it so that it is restricted to members only.

5. Recruitment Campaign

The recent recruitment campaign involved the compilation of a database of ILL units and this database is now being held by Tracey.

MLA Report

David Potts spoke at the recent Talis Conference and it was reported that he was positive about recent MLA work on end user access. There are plans to start a pilot scheme in the second half of 2008. It was noted that the MLA report on end user access has not yet been published but it may be useful for FIL to publish a response once this is available.

As part of the recruitment campaign a flyer promoting FIL was inserted in the conference packs for the Talis Conference.

Action: Mike is now working on the update for the website and the letter to the mailing list

6. FIL Website

The FIL website continues to be regularly updated.

Recent changes include an invitation to contribute to the newsletter, nomination papers for the committee and updated committee details, an electronic membership form, a list of member institutions and an updated events section. A conference taster for Interlend 2008 has also been added.

Action: FIL Forum still in development – Gill and Sarah

7. Interlend 2008 – Peebles Hydro Hotel

The conference sub-committee met prior to the committee meeting to discuss details for Interlend 2008. Information is being shared and compiled using the Interlend wiki. Confirmed information is then being added to the FIL website with a link to the wiki. The electronic booking form has been added to the website and will be sent out with an advert to relevant mailing lists. There will also be a full page advert for the conference in the next FIL newsletter due end of February.

Additional speakers were discussed and it was proposed that David Potts from the MLA and Genevieve Clavell from the Swiss National Library should be invited.

The conference will be advertised in the standard CILIP calendar and a possible advert in Update or the Gazette was also discussed along with transport to the venue and sponsorship. It was agreed that a quiz should be arranged for after dinner entertainment on the Tuesday evening.

8. Interlend 2007

It was noted that Rose has sent a letter to KCL complaining about the facilities for the 2007 conference. The letter was sent in December but there has been no response so far.

9. Interlend 2009

The preferred venue for Interlend 2009 was agreed as Belfast (or alternative in Northern Ireland). The main venues to investigate in Belfast appear to be Queen's University and the Hotel Europa. It was noted that Queen's University plan to open a new main library early in 2009 and this would certainly be of interest to delegates.

Action – Avril will investigate facilities at Queen's University and feedback to the FIL Committee

10. FIL/LNW event – John Rylands, Deansgate

The FIL/LNW event at John Rylands, Deansgate was fully booked and 40 people attended. There was a lot of interest in the event and it would be worth repeating later in the year. The only costs involved were refreshments and these were split between LNW and FIL.

Gill also updated the committee on the upcoming changes in LNW as it changes to the North West Libraries Interlending Partnership.

11. Report from ILDS Conference

Avril Patterson was present to report on the ILDS Conference. She thanked FIL for the opportunity to attend this event and gave an interesting report on the event and some of the challenges and ideas presented. Avril's full report has been sent to Marjory for publication in the FIL Newsletter.

The next ILDS conference will be held in Hanover in 2009.

12. Future events

a. FIL workshop on Self Service ILLs

It has been suggested that a workshop on self service ILLs would be useful. A discussion was held on topics that could be covered by this such as university portal recognition and SED. This event could be arranged for November 2008 and will be discussed further at the next committee meeting.

b. FIL@BLDSC

The next FIL at BLDSC event is planned for Friday 14 March 2008. As many delegates have attended previously it was suggested that a tour of the facility could be available by arrangement for new delegates but would not be included as part of the main programme. It may be possible to view the new building work depending on what is accessible on the day.

Suggestions for topics to cover included BL Direct, access to newspaper collections and collection development by the Document Supply Centre. A discussion on lending non book media could take place after lunch. As usual FIL will provide a coach from York railway station to the DSC. The charge for the day will be £30 for members and £40 for non members and the closing date will need to be at least a week before to allow for transport and security arrangements.

Action – Tracey to manage bookings and Peter to circulate the timetable

13. Union catalogues

It was noted that there is an update planned for April 2008 for UnityUK which should include an improved workflow.

14. Article on FIL for CILIP Update

Peter is working on this article and would appreciate any archive material that can be supplied to assist him. He has set himself a deadline of July 2008.

Action – Peter to write by July 2008

15. FIL Newsletter

Issue 49 was sent to members in December 2007. Unfortunately it was published in black and white, as we did not specify colour. It was agreed that future issues should be printed in colour.

Issue 50 will include an advert for Interlend 2008, an article from Marian, an article from Betty, an article about UnityUK from Derbyshire, Avril's report on ILDS and a report on the IFLA conference by Rose. It should be sent out at the end of February 2008.

Issue 51 could be published just before the conference as a conference taster edition. It could include biographies and abstracts from the speakers if we are able to get this information in time

Action – Sarah to send Marjory details for the Interlend advert and Tracey to chase conference speakers for biographies and information.

16. IFLA Report

Rose has written a full report on the 2007 IFLA conference which will be published in the upcoming newsletter. She also circulated a written report on IFLA activities to the committee prior to the meeting. Full text copies of papers presenting at the IFLA conference will be available online at the IFLA website.

14. CONARLS report

Prior to the meeting, Gill had circulated the report from the AGM and the minutes of the previous CONARLS meeting. There was a further CONARLS meeting the day before this committee meeting and Gill reported on the items discussed. The MLA report on national interlending is due to be published soon and Gill will inform the committee as soon as this is available. CONARLS are also looking at the issue of ILL statistics, why they are collated and what they are used for in the regions still collecting them. There is a potential for CONARLS to provide a workshop at the FIL conference and Gill can circulate information prior to the next committee meeting via

the CONARLS committee mailing list. It was agreed that information about IAML could be circulated on the FIL mailing list and vice versa.

Action: Gill to inform the committee when the MLA report has been published.

17. Reports from groups

a. Conarls

The next Conarls meeting is due to take place in February. Currently Conarls are working on the fiction reserve document and updating contact details.

b. Copyright Alliance

No report

18. British Library Report

Peter circulated the British Library report including information on customer road shows, the customer services review, additional storage plans at the British Library and the price rise which has been delayed until August.

16. Date and Place of Next Meeting

21st May 2008 – Rose will investigate the possibility of holding the next meeting at John Rylands, Deansgate to include a tour of the new library

17. Any Other Business

Gill is investigating roll up stands with the FIL logo to use when representing FIL at events.