

Committee meeting, 14 January 2009



Present: Rose Goodier, Gillian Wilson, Marjory Lobban, Joanne Docherty, Graham Titley, Sarah Washford, Gerry Coyle, Marian Hesketh, Christina Allgood, Peter Robinson and Alan Cooper
Marie Lancaster and Caroline Rauter (observers)

1. Apologies

Apologies were received from Sue Clarke.

2. Minutes of Previous Meeting

The minutes were accepted as a record of the previous meeting – proposed by Rose and seconded by Graham.

3. Matters Arising from the Previous Minutes

No matters were raised from the previous minutes.

4. Financial Report

Current account balance is £43,798. Invoices for 2009 membership renewal have been sent out and income from this is expected to be around £9,500. There was one outstanding subscription from 2008 and this membership has now been cancelled. A couple of payments have been made into the account without corresponding invoices and Joanne is currently trying to trace the source of the payments.

5. Membership Report

Marian has received the membership database and is cross checking details of current subscriptions with Joanne. One new member has joined and two members have resigned.

6. FIL Website

Committee details are now up to date and committee members were asked to check that details are correct. All membership information has also been updated with details of the new membership secretary. A new membership form has been uploaded together with committee nomination papers and a current list of institutional members. The newsletter archive is almost complete and a PDF of the contents page of the recent issue is also available. It was confirmed that full contents of the newsletter should be uploaded after a year.

7. Interlend 2009

The conference venue has now been booked and Terry Kendrick has been confirmed as the main speaker. Mike McGrath will be approached to be keynote speakers. Unfortunately Lancaster University have notified us that, due to staffing changes, they will be unable to provide active support.

The conference programme was discussed. Proposed subjects included: a panel discussion; sharing information and networking; a basic ILL workshop; getting the best out of the BL Integrated Catalogue; secure electronic delivery; Welsh interlibrary loan project; current ILL situation in English public libraries; ILL packages; a BL update session to cover eThos and possible changes to charging system.

It was agreed that FIL would offer a sponsored place but would not restrict it to students due to poor responses in previous years. SWRLS and NWLIP are also offering sponsored places to a couple of members.

**Action: Conference sub-committee to meet after main committee meeting
Booking forms to be available by end of January
Advert in next newsletter, due end of February**

8. Interlend 2010

Next conference to be held in the East or East Midlands. Possible locations could include Leicester, Nottingham and Warwick/Coventry.

Details to be discussed at next committee meeting.

9. LIEM/FIL Event

Peter and Rose attended this event on behalf of the committee. The event went very well and was attended by 44 delegates many of whom had not previously attended a FIL event. The SED exchange of experience workshop was particularly popular.

Presentations to be uploaded to the FIL website where available.

Action: Gill to contact Linda Clark for outstanding presentations.

10. Wales/FIL Events

The committee welcomed Marie Lancaster and Caroline Rauter who were invited to attend to discuss a possible networking event in Wales. The focus will be on networking and collaboration. Location is likely to be Cardiff and the committee discussed ways in which this could be made accessible to people from across Wales. A possible solution would be a subsidy for anyone from North Wales who needs help with travel or accommodation costs and it was agreed that FIL could assist with this. Peter will attend to represent the British Library and Sarah will represent FIL.

**Action: Caroline and Marie will organize event and keep committee informed.
Event to be advertised in FIL newsletter**

11. FIL at BLDSC

The next FIL at BLDSC will take place on 6 March 2009. Topics may include: update on document supply, possible UK subscription plans, EThOS, UK research reserve, new request processing system, new look online catalogue, e-signatures. An optional tour of the site may also be available but it was noted that many delegates will have

had a tour before and an alternative session needs to be available. Bookings need to be finalized the week before the event for security purposes.

Action: Peter to draft programme
Marian to take bookings
Sarah to send Marian last year's booking form

12. FIL Newsletter

The latest issue was sent out December 2008 and the next issue is due by the end of February 2009. Marjory noted that more articles are urgently required. Graham is working on an index of the scanned FIL newsletters for the website.

13. Journal Access for Members

The possibility of purchasing an institutional subscription to interlending journals to provide access for FIL members was discussed. It was noted that most members are institutions rather than individuals which would make it very difficult to negotiate and probably very expensive. It was agreed that this is not viable at present.

14. IFLA Report

The next IFLA meeting will take place in Hanover as this is the venue for the ILDS conference planned for October 2009. A model ILL handbook and principles and guidelines for ILL are still in process. The recall of IFLA vouchers has been postponed indefinitely due to the amount of older vouchers still in circulation.

It was agreed that FIL will offer a sponsored place to ILDS.

Action: Rose to advertise sponsored place

15. CONARLS Report

There has not been a CONARLS meeting since the last FIL committee meeting. The TCR/CONARLS merger is going ahead and will take effect from 1 April 2009. The terms of reference will be agreed at a meeting in February. The new organisation is committed to working in partnership with FIL and similar organisations in future. It was noted that there is currently no regional body in the South East for ILL and therefore many libraries in the SE Region are not TCR/CONARLS members. It would be useful to have an advocacy document explaining what TCR/CONARLS membership aimed at senior/chief librarians to encourage membership.

16. BL Report

The BL report was circulated prior to the meeting and is attached to the minutes. Topics discussed included: moving to Adobe Digital Editions for SED delivery and the alternative FileOpen trial; customer satisfaction surveys; EThOS and the interim hybrid thesis service; the major collection moves planned for 2009; using the correct message keywords in requests.

The committee discussed problems with SED and Adobe Digital Editions and it was noted that ADE cannot be used in authorities accessing the internet via Microsoft ISA server. FileOpen may be a solution to this.

17. Date and Place of Next Meeting

Wednesday 22 April 2009 at BMI, Birmingham.

18. AOB

Due to staff pressures at CILIP, Alan Cooper will have to withdraw as an observer on the FIL committee although he will still be involved in the FIL website. Rose thanked Alan for his valuable contribution over the years.

Due to ill health, Sue Clarke has had to stand down from the FIL committee although it was agreed that she could be co-opted back onto the committee in future.