

**Forum for Interlending Committee  
Minutes of the Committee Meeting  
Wednesday 13 January 2010, 10.30am**

**Birmingham and Midland Institute, Margaret Street, Birmingham, B3 3BS**

**Present: Graham Titley, Christine Shipman, Rose Goodier, Gillian Wilson, Marian Hesketh, Peter Robinson**

**1. Apologies**

John Coen, Gerry Coyle, Joanne Docherty, Sarah Washford, Helen Trollope, Marie Lancaster.

**2. Minutes of the meeting of 14 October 2009**

...were approved.

**3. Matters arising**

Gillian has received the FIL folders ordered.

Not on the agenda - Paula Lockett will bring her report on ILDS Hannover at the next meeting (28 April).

Item 9 – Action on Chair. Graham reported that he had not been able to complete it as he is not a member of lis-fil. This is being rectified by the list owner and when it is, an email will be sent out.

**4. FIL Committee Officers**

We currently lack a Newsletter Editor and a Vice Chair. Peter volunteered his services as Marketing Officer in addition to that of Observer.

Gillian Wilson stated that she will continue to represent FIL at CONARLS meetings if required when she leaves the committee.

We will lack a Secretary, Treasurer and Web Officer as from AGM this year. We also need a Conference Sub-Committee.

The Committee cannot function without these vital roles, so we need to fill them as soon as possible.

Because today's meeting was so depleted, the above vacancies will be discussed online and again at the next meeting.

**5. Finances**

There was some uncertainty as to whether Joanne had circulated a Conference balance to Committee members. Joanne intended to deliver her report but was unable to, due to adverse weather conditions. But we have a healthy balance in the account.

A brief report of Conference expenditure was drafted but not full details.

**Action:** Joanne to circulate Conference expenditure to all Committee members

## **6. Membership**

Marian reported that Milton Keynes Public Libraries have joined FIL.

We are sometimes asked why the membership is mostly UKHE. Agreed that we should recruit more from the public library sector.

**Action:** Peter to liaise with Marian about this.

## **7. FIL Website**

- A Document Archive has been created and all pre 2009 documents transferred into it.
- Presentations from FIL@BL St Pancras have been loaded and the FIL@BLDSC date has been added to News
- GW has requested Alan Cooper (CILIP) to make enquiries regarding the website indexing so that FIL might be found by using the Search function. FIL appears in the Glossary, but without a link to the FIL pages. There is no longer an A-Z Index, and the search function only returns the Glossary entry, as FIL is not a CILIP 'Group' the only way to get to find the FIL pages is by conducting an internet search or by bookmarking the site.

## **Website Minor Repairs & Updates**

- Lending Paper Theses link repaired
- April 2009 Committee Meeting Minutes loaded
- Committee Job Titles have been updated
- Newsletter Issue 53 Contents page loaded
- School of Pharmacy, University of London added to the list of institutional members

## **Still Outstanding**

- Conference 09 Feedback quotes – to be used as marketing for Interlend 2010
- The Committee were asked whether they wished to add Paula Lockett 's ILDS report to the website before it appears in the forthcoming Newsletter.

**Action:** At the request of the Committee Paula has been asked for her permission to load the report onto the website. We should encourage readers to apply for similar opportunities of the kind Paula took up.

## **8. Interlend 2010 *Meeting the Challenge: Co-Operation and Collaboration***

Gillian circulated the draft programme.

### *Day 1*

Rose to approach Poul Erlandson about making the keynote speech to include an overview of co-operation and collaboration, and an update on the Danish scheme.

### *Day 2*

It was suggested that Ben Taylor (who presented at the FIL / BL St Pancras event) should be approached to do an extended session at Conference, as his earlier talk was rather rushed. As this was about London public libraries, Peter will do some promotional activity to get more delegates from this sector.

Lynne Osborne (Director of SWRLS) and David Potts (*Loans Online*) should both be approached to give a paper

Identify speaker on networking for a breakout session – potentially a private consultancy firm that Gillian has already approached (special publicity required to encourage more day delegates).

COPAC workshop suggested.

Suggested visits to investigate further:

- Ghost Tour
- D H Lawrence (Durban House Heritage Centre)
- Nottingham Castle
- Robin Hood experience
- Woolaton Park
- Lace Museum
- Nottingham Public Library
- Nottingham University

It was suggested that visit options must be pre-booked (as at the 2009 conference) and taxis used in preference to a coach.

The Conference Sub Committee desperately needs help with conference planning, and if Interlend 2010 is to be a success, it's vital that an additional member of the committee takes on the role of managing and liaising with speakers.

**Action GW:** to email the full Committee

Peter to do the Quiz after the dinner.

### *Day 3*

AGM

SUNCAT

BL Update (45 mins) best where it is on Wednesday morning

Compress other timings also.

Danger of Roundup / Discussion / Debate looking like a 'filler'; needs to be focused or at least led by a facilitator. This should be a proper conclusion to the Conference, not an opportunity for delegates to leave early. Suggested that a local, national and international approach would do this.

Expenses for speakers was discussed, also for essential Committee members.

Early bird discount should end April 30<sup>th</sup> - ? To be confirmed.

**Action ALL:** A decision on the above - or any others - must be made by the end of January.

Sponsored place?

**Action Rose:** To arrange and liaise with Graham re advertising it.

## 9. Regional Events

a) FIL at BL London 6 November 2009 - nuggets

Consensus was that it went OK, but we did have people leaving at the pm refreshment break

Frances Lill's talk was rushed (due to previous speaker over-running) but appreciated; we should book her for the Boston Spa event in March

London libraries talk led to networking and subsequent events

Jason Murray's talk went very well

Food excellent

Microphones must be used for questions from audience

Need to cost this event, also to publicise how much we subsidise events in general

Special thanks from Graham to Gerry for doing the lion's share of organising

Is there sufficient interest to offer this every year?

b) FIL at Boston Spa 19 March 2010

Only BL Update on the programme so far

To incorporate tours, we could do the BL Update plus a tour (including Reading Room) - format could be repeated: update and tour plus up to two substantial sessions e.g. BL Catalogue and Q&A.

Suggested title - *An Inside Look at BL Boston Spa*

**Action Graham:** To appeal to FIL membership via the list for ideas about content

**Action Peter:** To discuss logistics (including new building) with BL colleagues  
A sponsored place was suggested.

**Action Rose:** To arrange and liaise with Graham re advertising it

c) FIL event in Belfast

Original intention was to recruit members?

We do few events in Northern Ireland

Two universities - Queen's and Ulster (which has two campuses)

Not much known about public library sector in NI

**Action Peter:** To contact the universities to see if a FIL event would be a good idea, potential number of delegates

**Action Marian:** ditto, but for public library sector (also to find out more about the Northern Irish PL sector in general)

#### **10. FIL Newsletter**

Graham compiled the newsletter (which only needed minor corrections) and it was approved by the membership

More content needed

Graham happy to carry on as we are for time being (we have no 'official' editor)

Should we have a special Conference issue?

**Action ALL:** Someone to contribute a *Day in the life* piece (or anything else for that matter)

#### **11. IFLA Report**

Rose reported on the ILDS Conference on Preservation and Access

2011 ILDS will be in the USA.

**Action Rose:** To circulate report.

#### **12. CONARLS Report**

The Conarls Work Plan currently includes:

- Conarls Inter Regional Unit Cost Scheme
- Non English Language Fiction Database
- Walk in Access to Electronic Resources in HE
- Guide to Joint Fiction Reserves
- ILL Guidance on The Combined Regions website

Conarls Co-Operative working with FIL: Impact of E Best Practice Guidelines

The Committee was asked to consider working with Conarls to produce a set of Best Practice Guidelines regarding electronic material. The aim is to encourage institutions to apply for the ILL of this material, and to share best practice in this area. The NWLIP Team plans to issue a brief survey to gather more information on this subject and would like to include the FIL community in the survey.

Conarls Co-Operative Working with IAML: the Encore Database

Conarls will investigate the feasibility of migrating the Encore Database of Performance Set holdings to a platform where the database can be more easily maintained and updated.

#### **13. BL Report**

Peter will submit his report and circulate to the Committee as soon as possible after the meeting.

**Action Peter:** If adverse weather conditions affect the service again, BL to put a message on JISC-mail.

#### **14. AOB**

*A Manifesto for Rethinking Resource Sharing* - Rose circulated a paper. Poul Erlandson has 'signed up' for this in Denmark and has asked if the UK should do the same. The initiative has come mainly from North America. Graham commented that the document is aspirational in tone - *it is a manifesto* - but not necessarily legally achievable or practical. Marian suggested that the subject could be an article in the Newsletter, seeking comments from the membership. URL is <http://rethinkingresourcesharing.org/manifesto.html>

**Action Rose:** To discuss further with Poul Erlandson, seeking permission to re-publish the manifesto in the next Newsletter.

**Date of next meeting**

Wednesday April 28.

**Peter Robinson**  
**12 February 2010**